

2012/2013 APPLICATION FOR ADMISSION

(For Information Only)

Grade _____ Name _____

Last

First

STUDENT INFORMATION

APPLYING FOR GRADE: _____

Last Name (*Legal*) _____ First _____ Middle _____

Gender: Male Female Age _____ Date of Birth ___/___/___

Street Address * _____ City _____ Zip _____

* I declare that under the penalty of perjury under the laws of the State of California that the foregoing street address is the correct residence for my student.

Are you requesting retention (hold back 1 grade) YES NO

Are you requesting acceleration (skip 1 grade)? YES NO

GUARDIAN #1 Living with student? YES NO % Time _____

Name _____ Relationship _____

Mailing Address _____ City _____ Zip _____

Employer _____ Employer's Address _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email (print clearly) _____

GUARDIAN #2 Living with student? YES NO % Time _____

Name _____ Relationship _____

Mailing Address _____ City _____ Zip _____

Employer _____ Employer's Address _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email (print clearly) _____

SIBLINGS: Name _____ Birth Date ___/___/___ Grade _____

(*who have also submitted applications for this lottery only*): Name _____ Birth Date ___/___/___ Grade _____

FOR OFFICE USE: Lottery Number _____ - _____ Preference types _____ Total Pts _____

Invitation to enroll offered to: _____ by _____

Method of offer: Phone: date ___/___/___ Letter: Postmark date: ___/___/___ In person: date ___/___/___

Reply deadline date: ___/___/___ Accepted by: _____ date accepted: ___/___/___

Declined by: _____ date declined: ___/___/___

No reply to invitation to enroll _____ date noted: ___/___/___

Class observation date: ___/___/___ Intake meeting date: ___/___/___ Start date: ___/___/___

ADDITIONAL STUDENT INFORMATION

What is the name of your student’s present school? _____

Has your student been expelled in the past 12 months? YES NO

Please share additional information about your student that you think is important for us to know:

STUDENT ADMISSIONS PREFERENCE INFORMATION

An admission preference is a condition that gives an applicant a higher enrollment priority. Each preference type has a point value. When a student qualifies for more than one preference, the sum of the preference points is applied to the application—the higher the number of points, the higher the enrollment priority. The registrar applies preference points to the application after it is completed and submitted to the office.

Please answer each question below by checking the box that applies to your student.

1 Point	The applicant resides within the territorial jurisdiction of Ukiah Unified School District (UUSD).	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5 Points	The applicant is the child of faculty or staff at River Oak Charter School (ROCS).	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4 Points	The applicant is the sibling of a currently enrolled student at ROCS.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2 Points	The applicant is a former student of ROCS who successfully completed at least two years of school at ROCS, <u>or</u> The applicant is the sibling or child of a former student of ROCS who successfully completed at least two years of school at ROCS.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
1 Point	The applicant does not reside within the territorial jurisdiction of UUSD, but his/her parents are employed within the territorial jurisdiction of UUSD.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

STUDENT’S SIBLINGS: Please list all siblings and their birth dates below.

Name _____ DOB ___/___/___

Name _____ DOB ___/___/___

Name _____ DOB ___/___/___

STUDENT'S PRE-SCHOOL HISTORY Did your student attend pre-school? YES NO

Pre-school attended _____ Ages/Dates Attended _____

STUDENT'S ELEMENTARY SCHOOL HISTORY

Include information for **each grade attended** from kindergarten through present grade. Include home school information and independent study information if applicable. Application is incomplete if information for each consecutive grade is not included. You may continue prior school information on the back of this page if necessary.

No. 1 **Most recent school attended** _____

Address _____

Grades attended (circle all that apply): K 1 2 3 4 5 6 7 8

No. 2 School attended prior to No. 1 above _____

Address _____

Grades attended (circle all that apply) K 1 2 3 4 5 6 7 8

No. 3 School attended prior to No. 2 above _____

Address _____

Grades attended (circle all that apply) K 1 2 3 4 5 6 7 8

How did you hear about River Oak Charter School?

- | | |
|---|--|
| <input type="checkbox"/> School website | <input type="checkbox"/> Library event (name) _____ |
| <input type="checkbox"/> School brochure | <input type="checkbox"/> Relative/ friend (name) _____ |
| <input type="checkbox"/> School sign | <input type="checkbox"/> Pre-school (name) _____ |
| <input type="checkbox"/> <i>Family Life Magazine</i> | <input type="checkbox"/> River Oak event (name) _____ |
| <input type="checkbox"/> <i>Ukiah Daily Journal</i> | <input type="checkbox"/> Community event (name) _____ |
| <input type="checkbox"/> <i>Ukiah Activities & Recreation Guide</i> | <input type="checkbox"/> Other _____ |

STUDENTS WILL BE CONSIDERED FOR ADMISSION WITHOUT REGARD TO PERCEIVED DISABILITY, GENDER, RACE OR ETHNICITY, NATIONAL ORIGIN, RELIGION, SEXUAL ORIENTATION, OR ANY OTHER CHARACTERISTIC THAT IS CONTAINED IN THE DEFINITION OF HATE CRIMES SET FORTH IN SECTION 422.55 OF THE PENAL CODE, OR ASSOCIATION WITH INDIVIDUALS WITH ONE OR MORE OF THE ABOVE CHARACTERISTICS.

Please provide all information requested. Incomplete or falsified applications may be grounds for denial of admission or disenrollment.

Print name of parent/guardian _____

Signature of parent/guardian _____ Date ____/____/____

River Oak Charter School
555 Leslie Street, Ukiah, CA 95482 (707) 467-1855 (707) 467-1857 fax

ADMISSIONS INFORMATION FOR 2012/2013

River Oak Charter School accepts applications for admission during open application windows. The School does not permit selection of students based upon the order in which applications are received—no “first come, first served”. Public random drawings determine admission when the number of students who wish to attend ROCS exceeds the school’s capacity. The School generates wait lists from students not admitted through its public random drawings. The Admissions Policy is available in the school office and at www.riveroakcharterschool.org.

<u>OPEN APPLICATION WINDOWS</u>	<u>PUBLIC RANDOM DRAWINGS</u>
January 9 – January 27	January 27
January 30 – March 1	March 2
March 2 – March 29	March 30
March 30 – April 26	April 27
April 27 – May 31	June 1
June 1 – June 28	June 29
August 6 – August 16	August 17

PARENT NOTIFICATION PROCEDURES

When the student is admitted to ROCS, the registrar notifies parent/guardian by telephone and by mail. Telephone notification is within five school days (or five business days when school is not in session) of the public random drawing. Written notification is postmarked within five school days (or five business days when school is not in session) of the public random drawing. Written notification includes a copy of admissions procedures.

When the student is not admitted to ROCS the registrar notifies parent/guardian by telephone and by mail, and the student is placed on a wait list. Telephone notification is within five school days (or five business days when school is not in session) of the public random drawing. Written notification is postmarked within five school days (or five business days when school is not in session) of the public random drawing. Written notification includes a copy of wait list rules.

PARENT REPLY RULES

Parent/guardian of the successful applicant must reply to the registrar’s invitation to enroll within seven school days (or seven business days when school is not in session) of the postmark on the written notification. **If the parent/guardian does not reply by the deadline, the School will consider the student declined.**

Parent/guardian may apply to the school administrator for an exception to the seven-day reply deadline under extreme extenuating circumstances. Documentation may be required.

WAITING LIST RULES

1. Wait lists are generated **only** from students entered into public random drawings.
2. Wait lists are established following the School’s public random drawings.
3. Wait lists are established only after a class has reached capacity.
4. Parent/guardian of wait-listed applicants must reply to the registrar’s written invitation to enroll within seven school days of the postmark on the written notification (or seven business days when school is not in session). **If the parent/guardian does not reply by the seven-day deadline, the School will consider the applicant declined.**
5. Parent/guardian may apply to the school administrator for an exception to the seven-day reply deadline under extreme extenuating circumstances. Documentation may be required.
6. Wait lists carry over from year to year, and from grade to grade.
7. A student may be ranked on only one grade level wait list at a time.
8. Wait list positions rise or fall when a higher-ranking applicant is withdrawn or added to the list.
9. Wait-listed applicants forfeit sibling preference points when the sibling withdraws from ROCS.
10. Wait-listed applicants gain sibling preference points when the sibling is admitted to ROCS.
11. When an offer of admission from the wait list is declined, the applicant is removed from the wait list.
12. Parent/guardian must update phones and addresses with the registrar to receive an offer of admission.

DETACH THIS PAGE AND SAVE FOR REFERENCE