

# 2010/2011 APPLICATION FOR ADMISSION

(For Information Only)

Grade \_\_\_\_\_ Name \_\_\_\_\_

## STUDENT INFORMATION

APPLYING FOR GRADE:

Student's *Legal* Name \_\_\_\_\_

Student's Gender:  Male  Female Age \_\_\_\_\_ Date of Birth \_\_\_\_\_

Street Address \* \_\_\_\_\_ City \_\_\_\_\_ ZIP \_\_\_\_\_

\* I declare that under the penalty of perjury under the laws of the State of California that the foregoing street address is the correct residence for my student.

Are you requesting retention (hold back 1 grade)?  YES  NO

Are you requesting acceleration (skip 1 grade)?  YES  NO

**GUARDIAN #1** Living with student?  NO  YES \_\_\_\_\_% Time

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Mailing Address \_\_\_\_\_ Home Phone \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Employer's Address \_\_\_\_\_ Other Phone \_\_\_\_\_

**GUARDIAN #2** Living with student?  NO  YES \_\_\_\_\_% Time

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Mailing Address \_\_\_\_\_ Home Phone \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Employer's Address \_\_\_\_\_ Other Phone \_\_\_\_\_

**SIBLINGS:** (for whom applications have also been submitted):  
Name \_\_\_\_\_ Grade \_\_\_\_\_

Name \_\_\_\_\_ Grade \_\_\_\_\_

|                                    |                      |   |                              |
|------------------------------------|----------------------|---|------------------------------|
| <b>FOR OFFICE USE:</b>             | Lottery Number _____ | Preferences _____   | Total _____                  |
| Application Received:              | Date _____           | Time _____  | By _____                     |
| Opening Offered:                   | Date _____           | Phone <input type="checkbox"/> Letter <input type="checkbox"/> Other <input type="checkbox"/> | By _____                     |
| Accepted Opening:                  | Date _____           | By _____  |                              |
| Declined Opening:                  | Date _____           | By _____  | Reason _____                 |
| Observed? <input type="checkbox"/> | Date _____           | Intake Meeting? <input type="checkbox"/>  | Date _____ Start Date? _____ |

Last }  
First }

**ADDITIONAL STUDENT INFORMATION**

What is the name of your student's present school? \_\_\_\_\_

Has your student been expelled in the past 12 months?  YES  NO

Do you wish to tell us more about your student? If yes, please use the space below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STUDENT ADMISSIONS PREFERENCE INFORMATION**

Admissions preference is defined as a higher enrollment priority. Please answer the following questions by placing a check in the appropriate boxes. Preferences are assigned after the completed application is received by the school office.

Is your student a child of a River Oak Charter School faculty or staff as defined in the River Oak Charter School Admissions Policy?

YES  NO

Is your student a sibling of a student currently enrolled at River Oak Charter School as defined in the River Oak Charter School Admissions Policy?

YES  NO  If yes, please list the sibling(s) and their grades below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is your student a family member of River Oak Charter School alumni as defined in the River Oak Charter School Admissions Policy?

YES  NO

Is your student residing within the boundaries of the Ukiah Unified School District, or is at least one of the student's parents/guardians employed within the boundaries of the Ukiah Unified School District?

YES  NO

**STUDENT'S SIBLINGS:** Please list all siblings and their birth dates below.

Name \_\_\_\_\_ DOB \_\_\_\_\_ Name \_\_\_\_\_ DOB \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Name \_\_\_\_\_ DOB \_\_\_\_\_

**STUDENT'S PRE-SCHOOL HISTORY** Did your student attend pre-school?  YES  NO

Pre-school attended \_\_\_\_\_ Ages/Dates Attended \_\_\_\_\_

Address \_\_\_\_\_

**STUDENT'S ELEMENTARY SCHOOL HISTORY**

*Include information for **each** grade attended from Kindergarten through present grade. This includes home school information too. Application is incomplete if information for each consecutive grade is not included. Attach additional sheets if necessary.*

No. 1 **Most recent school attended** \_\_\_\_\_

Address \_\_\_\_\_

Grades attended (circle all that apply): K 1 2 3 4 5 6 7 8

No. 2 School attended prior to No. 1 above \_\_\_\_\_

Address \_\_\_\_\_

Grades attended (circle all that apply) K 1 2 3 4 5 6 7 8

No. 3 School attended prior to No. 2 above \_\_\_\_\_

Address \_\_\_\_\_

Grades attended (circle all that apply) K 1 2 3 4 5 6 7 8

Please tell us how you heard about River Oak Charter School:

- |  |   |
|--|---|
| <input type="checkbox"/> School website              | <input type="checkbox"/> Friend (name) _____          |
| <input type="checkbox"/> School brochure             | <input type="checkbox"/> Relative (name) _____        |
| <input type="checkbox"/> School sign                 | <input type="checkbox"/> Pre-school (name) _____      |
| <input type="checkbox"/> <i>Family Life Magazine</i> | <input type="checkbox"/> River Oak event (name) _____ |
| <input type="checkbox"/> Ukiah Daily Journal         | <input type="checkbox"/> Community event (name) _____ |
| <input type="checkbox"/> Library event               | <input type="checkbox"/> Other _____                  |

**STUDENTS WILL BE CONSIDERED FOR ADMISSION WITHOUT REGARD TO ETHNICITY, NATIONAL ORIGIN, GENDER OR DISABILITY.**

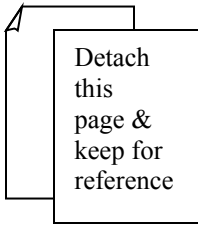
- **PLEASE COMPLETE ALL INFORMATION REQUESTED.**
- **OMISSIONS OR FALSIFICATIONS WILL VOID THIS APPLICATION.**

Print name of parent/guardian #1 \_\_\_\_\_

Signature of parent/guardian #1 \_\_\_\_\_ Date \_\_\_\_\_

Print name of parent/guardian #2 \_\_\_\_\_

Signature of parent/guardian #2 \_\_\_\_\_ Date \_\_\_\_\_



River Oak Charter School  
555 Leslie Street, Ukiah, CA 95482  
(707) 467-1855 (707) 467-1857 fax  
**ADMISSIONS INFORMATION**  
**2010/2011**

**SUBMITTING THE APPLICATION:**

1. No “first come, first served” admissions is permitted.
2. Applications for admission may be submitted during the following time frames (open enrollment windows).

**OPEN ENROLLMENT WINDOWS**

- |   |   |
|---|---|
| 1. January 4 – January 29, 2010 at noon | 2. February 1 – February 26, 2010 at noon |
| 3. March 1 – March 26, 2010 at noon     | 4. March 29 – April 30, 2010 at noon      |
| 5. May 3 – May 28, 2010 at noon         | 6. May 31 – June 25, 2010 at noon         |
| 7. June 28 – August 13, 2010 at noon    |   |

**ENROLLMENT PREFERENCES:** Some students may qualify for preferential enrollment:

- Children who reside within the boundaries of the UUSD or whose parent(s) are employed within the boundaries of the UUSD.
- Children of school staff or faculty
- Siblings of students currently enrolled at ROCS
- Family of alumni

**ENROLLMENT LOTTERY:** On the last day of each *open enrollment window*, student admission is determined by a public random lottery. The lottery is conducted at the Senior Center at 1:45 pm. Students who do not gain admission are automatically placed on wait lists. Wait lists are carried forward from year to year.

**NOTIFICATION OF PARENTS:** Parents are notified of the lottery results by telephone within five (5) school days of the lottery date. If the school is unable to reach the successful applicant by telephone, the school will consider the student declined.

**PARENT RESPONSE:** Parents of successful applicants have five (5) school days to respond to an enrollment invitation made by telephone. **It is the responsibility of the parent/guardian to notify the registrar of changes in telephone number in a timely manner.**

**WAITING LIST INFORMATION**

1. Applicants who have the opportunity to enroll in River Oak Charter School from the wait list are contacted by telephone. Applicants have five (5) school days to accept an enrollment opportunity after phone contact is made. Acceptance may be verbal or written.
2. Vacancies are held until the response deadline passes. No other applicant may be offered the same vacancy during this time.
3. When the school is unable to reach the successful applicant by telephone (attempts to contact the applicant will be made on each of five (5) consecutive school days), the school will consider the student declined, and the student will be removed from the wait list.
4. **It is the responsibility of the parent/guardian to notify the registrar of changes in telephone number as soon as the change goes into effect.**
5. Wait lists are established for each grade only after a class has reached capacity.
6. Wait lists are established at the time of public lotteries.
7. Wait lists carry over from year to year, and from grade to grade.
8. A student’s placement on a wait list may rise when another student is withdrawn from the same wait list.
9. A student’s placement on a wait list may decline when another student is added to the same wait list (if that student has more preferences).
10. A wait listed student’s sibling preference points are forfeited when his/her sibling withdraws from ROCS.

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11. Applicants who decline admission are removed from the wait list.