



CHARTER COUNCIL MINUTES

Thursday, July 18, 2019 – 5:30 PM – Faculty Lounge

Charter Council Members	<i>President</i>	<i>Amy Nelson</i>	<i>Present</i>
	<i>Vice President</i>	<i>Tim Mitchell</i>	<i>Present</i>
	<i>Secretary</i>	<i>Jessica Lee</i>	<i>Present</i>
	<i>Member</i>	<i>John Bailey</i>	<i>Absent</i>
	<i>Member</i>	<i>Rosie Gonzalez</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Vacant</i>	<i>Absent</i>
<i>Business Manager</i>		<i>Lisa Strom</i>	<i>Absent</i>
<i>Faculty Representative</i>		<i>Kristin Mize</i>	<i>Absent</i>
<i>Clerk</i>		<i>Shalyn Eppler</i>	<i>Absent</i>

1. OPENING ITEMS

- 1.1. Call to Order: *Amy called the meeting to order at 5:37 p.m.*
- 1.2. Roll Call: *Amy Nelson, Tim Mitchell, Jessica Lee, and Rosie Gonzales*

2. COMMUNICATIONS

- 2.1. Public Comment for Items NOT on Agenda – *None*
- 2.2. Public Comment for Items ON Agenda – *None*

3. APPROVAL OF AGENDA AND MINUTES

- 3.1. Approval of Agenda – July 18, 2019 *Tim motioned to approve, Amy seconded; Passes 4-0*

4. CONSENT AGENDA *Jessica motioned to approve, Rosie seconded; Passes 4-0*

- 4.1. Approval of Acorn Hut Coordinator Job Description
- 4.2. Approval of Acorn Hut Assistant Job Description
- 4.3. Approval of Specialty Teacher Job Description
- 4.4. Approval to hire Erin Koehn for Instructional Aide
- 4.5. Approval to hire Susie Slinkert for Instructional Aide

5. INFORMATIONAL REPORTS

- 5.1. Parent Council Report – *None*
- 5.2. Faculty Council Report – *None*

6. ACTION/DISCUSSION ITEMS

- 6.1. Approval of Attendance/Payroll Technician, Systems Coordinator Job Description – *Tim motioned to approve, Rosie seconded; Passes 4-0*
- 6.2. Approval of Instructional Aide Job Description – *Tim motioned to approve, Amy seconded; Passes 4-0*

7. INFORMATIONAL REPORTS (continued)

- 7.1. Charter Council Report – *Everyone is enjoying their summer!*

8. CLOSED SESSION *Moved into closed session at 6:10 p.m.*

- 8.1. Conference with Labor Negotiations
Employee Organizations: Mendocino County Federation of School Employees



RIVER OAK CHARTER SCHOOL

555 Leslie Street, Ukiah, CA 95482

8.2. Public Employment, Title: Interim Superintendent/Principal

9. **OPEN SESSION** *Returned to open session at 6:39 p.m.*

9.1. Report Action Taken, If Any – *No action taken on item 8.1 and 8.2*

9.2. Approval of Comparative Compensation Study, Interim Superintendent/Principal –
Approved: Tim – Yea; Amy – Yea; Jessica – Yea; Rosie – Yea

9.3. Oral report regarding salary, benefits and other terms and conditions in employment
agreement for Interim Superintendent/Principal – *Amy read terms and conditions*

9.4. Approval/Ratification of Employment for Interim Superintendent/Principal – *Jeanne
Yttreiness named Interim Superintendent/Principal. Approved: Tim – Yea; Amy – Yea; Jessica –
Yea; Rosie – Yea*

10. **ADJOURNMENT**. *Amy adjourned the meeting at 7:03 p.m.*

ADA Compliance: Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheel chair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.