



CHARTER COUNCIL MINUTES

Annual Planning Meeting

Monday, December 9, 2019 – 5:30 PM – Faculty Lounge

Charter Council Members	<i>President</i>	<i>Tim Mitchell</i>	<i>Present</i>
	<i>Vice President</i>	<i>Jessica Lee</i>	<i>Present</i>
	<i>Secretary</i>	<i>Rosie Gonzalez</i>	<i>Present</i>
	<i>Member</i>	<i>Larry Schwartz</i>	<i>Present</i>
	<i>Member</i>	<i>Kate Feigin</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Jeanne Yttreness</i>	<i>Present</i>
<i>Business Manager</i>		<i>Lisa Strom</i>	<i>Present</i>
<i>Faculty Representative</i>		<i>Kris Mize</i>	<i>Present</i>
<i>Parent Representative</i>			<i>Absent</i>

1. OPENING ITEMS

- 1.1. Call to Order – *Tim called the meeting to order at 5:34 p.m.*
- 1.2. Roll Call – *Tim Mitchell, Jessica Lee, Rosie Gonzalez, Larry Schwartz, and Jeanne Yttreness present. Kate Feigin absent at time of roll call.*

2. APPROVAL OF AGENDA AND MINUTES

- 2.1. Approval of Agenda – December 9, 2019 – *Larry motioned to approve; Jessica seconded; approved 4-0.*
- 2.2. Approval of Minutes – October 21, 2019 – *Jessica motioned to approve; Rosie seconded; approved 3-0 (based on those present at the October meeting).*

Kate arrived at 5:36 p.m.

- 2.3. Approval of Minutes – November 18, 2019 – *Jessica motioned to approve; Rosie seconded; approved 5-0.*

3. COMMUNICATIONS

- 3.1. Public Comment for Items NOT on Agenda – *None.*
- 3.2. Public Comment for Items ON Agenda – *None.*

4. INFORMATIONAL REPORTS

- 4.1. Parent Council Report – *None.*
- 4.2. Faculty Council Report – *Mrs. Mize shared that classes are excited to visit Ukiah on Ice for their annual holiday ice skating field trips. 1st and 2nd grades will be participating in Winter Spiral this month. Additionally, the Winter assembly will be held for all classes.*

5. CONSENT AGENDA

- 5.1. Approval of Correction to 2019-2020 ROCS Calendar, Changing Thursday, December 19, 2019, from a Full Day to a Minimum Day – *No action necessary as ROCS has enough minutes calendared to make this adjustment.*



6. ACTION/DISCUSSION ITEMS

- 6.1.** Discussion and Possible Approval of an Afterschool Spanish Program for Kindergarteners – *Jessica motioned to approve, with the only modification being that ROCS faculty would determine fee waivers for students as opposed to the curriculum teacher making these decisions. The motion also included a request for a 6-month update on the status of the program; Kate seconded; approved 5-0.*
- 6.2.** Discussion and Possible Approval of Funding for a Study that Would Look at the Feasibility of Enrolling ROCS as a Dependent Charter School Under the Ukiah Unified School District – *This item was tabled until January to allow for additional information/clarification.*
- 6.2.** Adoption of Charter Council Meeting Calendar for Calendar Year 2020 – *Rosie motioned to approve; Larry seconded; approved 5-0.*
- 6.3.** Approval of Maximum Class Capacity, Pursuant to Section II.C of the ROCS Admissions Policy – *Rosie motioned to approve the existing class capacity (246) without modification; Larry seconded; approved 5-0.*
- 6.4.** Approval of 2019-2020 First Interim Budget Report – *Presented by Mrs. Strom. Notable items within the report include attendance rates down approx. 2% since the 2013/14 fiscal year, which result in approx. \$28,850 in funding ROCS will NOT receive this year. Educating families on the effects of absenteeism – especially as it relates to ROCS' funding – is important! ROCS' food program is off to a positive start, with dedicated staff working very hard to ensure the program's success, and a great reception from students. State benefit and special education costs continue to increase at exponential rates, which continue to pose long-term issue for our budget. The Second Interim Budget presentation will be agendaized for the Charter Council's March meeting.*
- 6.5.** Recognition of Lisa Strom for Her Years of Service with ROCS – *The Charter Council fondly recognized Mrs. Strom for her many years of hard work and commitment to ROCS, both as the Business and Operations Manager, and as a parent. While her presence in the front office will be sorely missed, we are fortunate to know that she and her family will still be a part of ROCS.*
- 6.6.** Discussion and Possible Development of Ad Hoc Committees Set to Address Topics Such as Recruitment, Budget, Communications, and Family Involvement at ROCS, Pursuant to Article VII, Sections 22 & 23 of the ROCS Bylaws – *By Charter Council direction, Jessica will reach out to the Parent Council to advise of our interest in developing ad hoc committees. Based on discussion at the meeting and interest shared, proposed committees and representatives are as follows: Recruitment (Kate and Tim); Budget (Larry and Tim); Family Involvement (Rosie and Jessica); and Communication (Jessica).*
- 6.7.** Election of Charter Council Officers, Pursuant to Article VIII, Section 3 of the Charter Council Bylaws – *Because of the recent appointment of two new members, this item will be postponed until the March meeting.*

7. INFORMATIONAL REPORTS (Continued)

- 7.1.** Administrator's Report – *Mrs. Yttreness shared that the 8th grade held a very nice dance on December 6. She also discussed an anonymous letter from a parent in the 3rd grade class regarding ongoing issues in that classroom. Mrs. Yttreness continues to collaborate with staff, parents, and outside sources to resolve the matter, and noted that she is beginning to see improvements. January 13-16, George Hoffecker, a specialist in the Waldorf method and an*



“Appreciative Inquiry” based organizational developmental process, will be working with the class and parents. Mrs. Yttreiness added that the master schedule has been a work in progress. She closed in recognizing and offering kudos to Kim Roth, ROCS’ Resource Specialist, for her ongoing hard work at the school.

7.2. Charter Council Report – *Members engaged in a brief discussion regarding concerns of modern technology and its effect on the well-being of children, including such issues such as vaping.*

Adjourned to Closed Session at 7:42 p.m.

8. CLOSED SESSION

- 8.1.** Conference with Labor Negotiations
Agency Designated Representative(s): Jeanne Yttreiness and Lisa Strom
Unrepresented Employee: Food Service Director

Returned to Open Session at 7:43 p.m.

9. OPEN SESSION

- 9.1.** Report of Action Taken, If Any – *No action taken.*

10. ADJOURNMENT

The meeting adjourned at 7:43 p.m.

ADA Compliance: Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheel chair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.