



## CHARTER COUNCIL MINUTES

Monday, January 13, 2020 – 5:30 PM – Faculty Lounge

Charter Council Members	<i>President</i>	<i>Tim Mitchell</i>	<i>Present</i>
	<i>Vice President</i>	<i>Jessica Lee</i>	<i>Present</i>
	<i>Secretary</i>	<i>*Vacant*</i>	<i>*Vacant*</i>
	<i>Member</i>	<i>Larry Schwartz</i>	<i>Present</i>
	<i>Member</i>	<i>Kate Feigin</i>	<i>Absent</i>
<i>Administrator, Ex-officio</i>		<i>Jeanne Yttreness</i>	<i>Present</i>
<i>Business Manager</i>		<i>Michelle Ebert</i>	<i>Present</i>
<i>Faculty Representative</i>		<i>Kris Mize</i>	<i>Present</i>
<i>Parent Representative</i>			<i>Absent</i>

### 1. OPENING ITEMS

- 1.1. Call to Order – *Tim called the meeting to order at 5:35 p.m.*
- 1.2. Roll Call – *Tim Mitchell, Jessica Lee, Larry Schwartz, and Jeanne Yttreness present. Kate Feigin absent by prior arrangement. It was announced that Charter Council Member Rosie Gonzalez had submitted her resignation prior to the meeting.*

### 2. APPROVAL OF AGENDA AND MINUTES

- 2.1. Approval of Agenda – January 13, 2020 – *Jessica motioned to approve; Larry seconded; approved 3-0.*
- 2.2. Approval of Minutes – December 9, 2019 – *Larry motioned to approve as amended; Jessica seconded; approved 3-0.*

### 3. COMMUNICATIONS

- 3.1. Public Comment for Items NOT on Agenda – *None.*
- 3.2. Public Comment for Items ON Agenda – *None.*

### 4. INFORMATIONAL REPORTS

- 4.1. Parent Council Report – *None.*
- 4.2. Faculty Council Report – *Mrs. Mize shared that in honor of the 100<sup>th</sup> anniversary of Waldorf, the faculty has been discussing how to best meet the needs of 21<sup>st</sup> Century students in a Waldorf-based school system. Faculty are looking to improve and enhance areas such as science and social studies. She imparted that the transition from Winter break had been relatively seamless, with everyone jumping back into their daily routines. She advised that ROCS will be holding a speech assembly the morning of February 13. Students will be reciting, singing, and/or performing based on topics from their classes. An assembly focusing on Black History Month will be held the morning of January 24<sup>th</sup>.*

### 5. CONSENT AGENDA

No items.



## **6. ACTION/DISCUSSION ITEMS**

- 6.1.** Adoption of Modifications to ROCS Admissions Policy – *Mrs. Ebert presented this item to the Charter Council, advising that the California Schools Finance Authority is requiring that specific language be used in certain areas of the policy. Discussion amongst those present lead to an agreement that the proposed language does not affect the policy nor its intent, and therefore the Charter Council agreed with the modifications. Larry motioned to approve; Jessica seconded; approved 3-0.*
- 6.2.** Approval of 2018/2019 Audit Report – *This item was tabled until the February meeting to allow members an opportunity to review the audit findings.*
- 6.3.** Discussion and Possible Approval of Funding for a Study that Would Look at the Feasibility of Enrolling ROCS as a Dependent Charter School Under the Ukiah Unified School District (*Continued from December 9, 2019*) – *Those present discussed the requirements of the study and what it would entail. The group acknowledged new rules and regulations being imposed by the State, which will create further hardships for independent charters. The consensus was that the potential benefits of becoming a dependent charter under Ukiah Unified School District are worth looking in to. Mrs. Mize shared that faculty are interested in the process and would like to at least see the results of Phase I. She made it clear that staff will not support a proposal that takes away River Oak’s autonomy. Ultimately, there are a lot of questions as to how this would all play out, but the initial phase of the study is needed to get the ball rolling. Committing to the first phase does not create any obligations for either ROCS or Ukiah Unified. The cost of Phase I is \$3,100, which ROCS will be responsible for. Jessica motioned to approve moving forward with Phase I of the feasibility study; Larry seconded; approved 3-0.*
- 6.4.** Discussion and Possible Action Regarding Rate of Pay for Substitutes at ROCS – *Ms. Yttreness presented the item to the Charter Council. Members reviewed River Oak’s pay rates in comparison to Ukiah Unified’s. Ms. Yttreness discussed ongoing difficulties obtaining substitutes and the hardships it creates. Jessica motioned to approve changing the rate of pay for substitutes to \$21 per hour; Larry seconded; approved 3-0.*
- 6.5.** Discussion and Possible Direction Regarding Plans to Begin Recruitment of School Administrator/Superintendent – *Larry motioned to approve an initial recruitment posting, with a closing date of February 29, 2020; Jessica seconded; approved 3-0.*

## **7. INFORMATIONAL REPORTS (Continued)**

- 7.1.** Administrator’s Report – *On a positive note, Mrs. Yttreness shared that it has been a smooth transition following the Winter break. On a more somber note, Mrs. Yttreness reported that there have been a couple incidents of stolen school property, but those involved have been identified and she is working with the individual(s) and faculty on the matter. Additionally, there have been problems with students leaving graffiti in bathrooms and signs of after-hours use of the campus by members of the neighborhood. Mrs. Yttreness noted her appreciation for the new Business Manager, Michelle Ebert, who has hit the ground running and is doing a wonderful job in her new role.*
- 7.2.** Charter Council Report – *Nothing to report.*



**8. CLOSED SESSION**

- 8.1.** Conference with Labor Negotiations  
Agency Designated Representative(s): Jeanne Yttreiness and Lisa Strom  
Unrepresented Employee: Food Service Director

*Nothing to discuss in Closed Session at the time – item cancelled.*

**9. OPEN SESSION**

- 9.1.** Report of Action Taken, If Any – *No action taken.*

**10. ADJOURNMENT**

*The meeting adjourned at 7:18 p.m.*

**ADA Compliance:** Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheel chair accessible.

**Agenda Packet and Supporting Documents Notice:** The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.