



RIVER OAK CHARTER SCHOOL

555 Leslie Street, Ukiah, CA 95482

CHARTER COUNCIL MINUTES

Monday, March, 9 2020 - 4:30 PM – Via Zoom Meeting

Charter Council Members	<i>President</i>	<i>Tim Mitchell</i>	<i>Absent</i>
	<i>Vice President</i>	<i>Jessica Lee</i>	<i>Present</i>
	<i>Secretary</i>	<i>*Vacant*</i>	<i>*Vacant*</i>
	<i>Member</i>	<i>Larry Schwartz</i>	<i>Present</i>
	<i>Member</i>	<i>Kate Feigin</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Jeanne Yttreness</i>	<i>Present</i>
<i>Business Manager</i>		<i>Michelle Ebert</i>	<i>Present</i>
<i>Faculty Representative</i>			<i>Absent</i>
<i>Parent Representative</i>			<i>Absent</i>

1. OPENING ITEMS

- 1.1. Call to Order – Jessica Lee called the meeting to order at 4:36 pm.
- 1.2. Roll Call – Members: *Kate Feigin, Larry Schwartz, Jessica Lee, and Jeanne Yttreness. Tim Mitchell absent by prearrangement.*

2. APPROVAL OF AGENDA AND APPROVAL OF MINUTES

- 2.1. Approval of Agenda - March 9, 2020 - *Larry moves to approve. Kate seconds. Motion passes 3-0.*
- 2.2. Approval of Minutes - January 13, 2020 - *Tabled, no quorum.*
- 2.3. Approval of Minutes - February 10, 2020. - *J*

3. COMMUNICATIONS

- 3.1 Public Comment for Items NOT on Agenda - *none.*
- 3.2 Public Comment for Items ON Agenda - *none.*

4. INFORMATIONAL REPORTS

- 4.1 Parent Council Report - *none.*
- 4.2 Faculty Council Report - *none.*

5. CONSENT AGENDA

None

6. ACTION/DISCUSSION ITEMS

- 6.1. Discussion and Possible Adoption of River Oak 2020-2021 Academic Calendar- *Larry makes a motion to approve. Kate seconds. Motion passes 3-0.*
- 6.2 Discussion and Possible Amendment to After School Spanish Program Admissions Requirements - *Kate makes a motion to approve. Larry seconds. Motion passes 3-0.*
- 6.3 Discussion and Possible Adoption of Revisions to Job Description for the Registrar and Administrative Assistant Classification - *Larry makes a motion to approve. Kate seconds. Motion passes 3-0.*
- 6.4 Discussion and Possible Action Regarding River Oak Charter School Safety Plan Update –



RIVER OAK CHARTER SCHOOL

555 Leslie Street, Ukiah, CA 95482

- 6.5 Discussion and Possible Adoption of 2nd Interim Budget - *Mrs. Ebert shared new information showing that P2 is lower than usual, Squirrel's Nest (lunch program) costs more than anticipated, facilities grant lower than anticipated. Action tabled.*
- 6.6 Discussion and Possible Adoption of Resolution Seeking to Combine Petty Cash and Food Program Cash Funds - *More information requested, item tabled.*
- 6.7 Field trips: *Cancelled.*

7. **INFORMATIONAL REPORTS**

- 7.1 Administrator's Report - *none.*
- 7.2 Charter Council's Report - *none.*

8. **CLOSED SESSION**

None

9. **OPEN SESSION**

10. **ADJOURNMENT**

Jessica adjourned the meeting at 5:29 p.m.

ADA Compliance: Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.