



## **CHARTER COUNCIL MINUTES**

Monday, April 24, 2020 – 3:30 PM – Meeting held via the Zoom online platform

Charter Council Members	<i>President</i>	<i>Tim Mitchell</i>	<i>Present</i>
	<i>Vice President</i>	<i>Jessica Lee</i>	<i>Present</i>
	<i>Secretary</i>	<i>*Vacant*</i>	<i>*Vacant*</i>
	<i>Member</i>	<i>Larry Schwartz</i>	<i>Present</i>
	<i>Member</i>	<i>Kate Feigin</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Jeanne Yttreiness</i>	<i>Present</i>
<i>Business Manager</i>		<i>Michelle Ebert</i>	<i>Present</i>
<i>Faculty Representative</i>			<i>Absent</i>
<i>Parent Representative</i>			<i>Absent</i>

### **1. OPENING ITEMS**

- 1.1. Call to Order – *Tim called the meeting to order at 3:40 p.m.*
- 1.2. Roll Call – *Tim Mitchell, Jessica Lee, Larry Schwartz, Kate Feigin, and Jeanne Yttreiness present.*

### **2. APPROVAL OF AGENDA AND MINUTES**

- 2.1. Approval of Agenda – April 24, 2020 – *Larry motioned to approve; Kate seconded; approved 4-0.*

### **3. COMMUNICATIONS**

- 3.1. Public Comment for Items NOT on Agenda – *None.*
- 3.2. Public Comment for Items ON Agenda – *None.*

### **4. INFORMATIONAL REPORTS**

- 4.1. Parent Council Report – *None.*
- 4.2. Faculty Council Report – *None.*

### **5. CONSENT AGENDA**

*None.*

### **6. ACTION/DISCUSSION ITEMS**

- 6.1. Discussion and Possible Action Regarding Report Card Grading – *In response to the current educational measures in place resulting from COVID-19, Mrs. Yttreiness discussed a proposal to issue grades to River Oak students using pass/fail for K-6, and possible letter grades for 7<sup>th</sup> and 8<sup>th</sup>. Ukiah Unified School District recently issued an advisement that it will likely issue grades based on students’ assessments at the end of the second trimester. Students should only drop one letter grade for lack of involvement, and may increase a letter grade for showing improvement through their*



*assignments. Those that were already receiving a failing grade could potentially keep the failing score if no improvement is demonstrated. Jessica motioned to approve implementing a grading system for River Oak during the COVID-19 pandemic allowing for pass/fail assessments for students in K-6 grades, and the option allow letter grades for 7<sup>th</sup> and 8<sup>th</sup>; a student may not receive a failing score unless that student was already receiving a failing mark at the end of the second trimester; students may only drop a letter grade if not demonstrating any effort or involvement. Motion seconded by Larry; approved 4-0.*

- 6.2.** *Informational Discussion Regarding River Oak Charter School’s Budget – Mrs. Ebert provided an overview of the state of River Oak’s budget in light of the pandemic and changes at the local and State levels. With further financial hardships on the horizon, the Charter Council asked to hold a budget workshop during the next month to allow faculty and parents an opportunity to participate in the discussion and provide input. The workshop will include an in-depth review of the school’s budget and revisiting the idea of ad-hoc committees assigned to areas such as budget and grant opportunities.*
- 6.3.** *Discussion and Possible Amendment to River Oak Charter School’s Administrator/Superintendent Recruitment – Mrs. Ebert updated the Charter Council regarding the recruitment process, with 2 new applications received and an additional one on the way. At this time, the Charter Council asked to hold off on any changes to the recruitment until the three new applicants could be processed. If modifications are needed following, the Council would be prepared to consider those.*

## **7. INFORMATIONAL REPORTS (Continued)**

- 7.1.** *Administrator’s Report – Mrs. Yttreiness shared much praise for River Oak’s teachers and the work they have been pouring into the new processes resulting from the pandemic. She is very proud of how everyone has been adapting to the new “norms.” She advised that the next work packets will be issued to students on May 6. These will likely be the last packets before the end of the school year.*
- 7.2.** *Charter Council Report – As mandated reporters, Jessica inquired as to how River Oak teachers are dealing with those students that may fall through the cracks during this period of social distancing. Mrs. Yttreiness was happy to relay that all students are in contact with their teachers through check-ins, in one form or another.*

*JESSICA LEFT THE MEETING AT 4:20 P.M.*

*ADJOURNED TO CLOSED SESSION AT 4:20 P.M.*

## **8. CLOSED SESSION**

- 8.1.** *Conference with Labor Negotiators  
Agency-Designated Representatives: Jeanne Yttreiness and Michelle Ebert  
Employee Organization(s): Mendocino County Federation of School Employees*

*RECONVENED IN OPEN SESSION AT 4:26 P.M.*



**9. OPEN SESSION**

- 9.1.** Report of Action Taken, If Any – *Direction was given to respond to the employee organization on behalf of the Charter Council.*

**10. ADJOURNMENT**

*The meeting adjourned at 4:32 p.m.*

**ADA Compliance:** Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheel chair accessible.

**Agenda Packet and Supporting Documents Notice:** The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.