



CHARTER COUNCIL MINUTES

Wednesday, May 27, 2020 – 2:00 PM – Meeting held via the Zoom online platform

Charter Council Members	<i>President</i>	<i>Tim Mitchell</i>	<i>Present</i>
	<i>Vice President</i>	<i>Jessica Lee</i>	<i>Present</i>
	<i>Secretary</i>	<i>*Vacant*</i>	<i>*Vacant*</i>
	<i>Member</i>	<i>Larry Schwartz</i>	<i>Present</i>
	<i>Member</i>	<i>Kate Feigin</i>	<i>Present</i>
<i>Administrator</i>		<i>Emily Selim</i>	<i>Present</i>
<i>Business Manager</i>		<i>Michelle Ebert</i>	<i>Present</i>
<i>Faculty Representative</i>		<i>Kristin Mize</i>	<i>Present</i>
<i>Parent Representative</i>			<i>Absent</i>

1. OPENING ITEMS

- 1.1. Call to Order – *Tim called the meeting to order at 2:09 p.m.*
- 1.2. Roll Call – *Tim Mitchell, Jessica Lee, Larry Schwartz, and Kate Feigin present.*

2. APPROVAL OF AGENDA AND MINUTES

- 2.1. Approval of Agenda – May 27, 2020 – *Jessica moved to approve; Kate seconded; approved 4-0.*
- 2.2. Approval of Minutes – January 13, 2020 – *Larry moved to approve; Jessica seconded; approved 3-0 with Kate abstaining.*
- 2.3. Approval of Minutes – February 10, 2020 – *Jessica moved to approve; Kate seconded; approved 3-0 with Larry abstaining.*
- 2.4. Approval of Minutes – March 9, 2020 – *Larry moved to approve; Kate seconded; approved 3-0 with Tim abstaining.*
- 2.5. Approval of Minutes – April 24, 2020 – *Jessica moved to approve; Larry seconded; approved 4-0.*
- 2.6. Approval of Minutes – April 30, 2020 – *Jessica moved to approve; Larry seconded; approved 4-0.*

3. COMMUNICATIONS

- 3.1. Public Comment for Items NOT on Agenda – *None.*
- 3.2. Public Comment for Items ON Agenda – *None.*

4. INFORMATIONAL REPORTS

- 4.1. Parent Council Report – *None.*
- 4.2. Faculty Council Report – *Mrs. Mize shared that the faculty has been working in looping groups. Faculty meetings have been held to address curriculum and teaching platforms. Classrooms have been moved in preparation for the following school year.*



5. CONSENT AGENDA

None.

6. ACTION/DISCUSSION ITEMS

- 6.1.** Discussion and Possible Action Regarding Rental and Use of ROCS Woodshop During the Summer Months – *Mrs. Ebert advised that a request was made to rent the school’s woodshop over the summer to provide classes to the public. In light of the current pandemic, the ability to conduct in-person classes may be limited. At this time, this request is purely for the Charter Council’s discussion. Members noted that insurance would be a necessity and that the school would need to inventory its own materials prior to any classes being held.*
- 6.2.** Discussion and Possible Action Regarding COVID-19 Operational Report to the California Department of Education – *Ms. Selim shared the operational report as part of an informational update, noting that the formal adoption will take place as part of June’s budget process.*
- 6.3.** Workshop/Informational Discussion Regarding ROCS’s Annual Budget – *Mrs. Ebert provided an in-depth review of the school’s budget. The Charter Council shared questions and provided input. No action was taken at this time.*
- 6.4.** Discussion and Possible Action Regarding Janitorial Services at ROCS – *Ms. Selim discussed ideas toward cost savings in the area of janitorial services for River Oak. This item was for discussion only; no action was taken.*
- 6.5.** Discussion and Possible Action Regarding Staffing for the 2020/2021 School Year – *Ms. Selim provided updates regarding staffing for the next school year, noting changes and turnover in the front office as well as faculty and specialty teacher assignments. Again, this item was for discussion only; no action was taken.*

7. INFORMATIONAL REPORTS (Continued)

- 7.1.** Administrator’s Report – *Ms. Selim advised that she will be releasing surveys to both staff and parents aimed at obtaining feedback on the current school year and to solicit input for the upcoming year. She informed the Council that River Oak has created a committee that has been working to develop various approaches for the next year based on potential scenarios resulting from the pandemic. The County Office of Education is working on a road to re-opening handbook for schools. Schools are looking forward to guidance from County Public Health and the Office of Education on how to approach next year. The final drop-off of students’ work will take place on June 3 and 4. Also discussed were the Charter Council’s current vacancies and the process for interviewing interested individuals.*
- 7.2.** Charter Council Report – *None.*

ADJOURNED TO CLOSED SESSION AT 4:10 P.M.



8. CLOSED SESSION

- 8.1.** Conference with Labor Negotiators
Agency-Designated Representatives: Ms. Selim and Michelle Ebert
Employee Organization(s): Mendocino County Federation of School Employees

RECONVENED IN OPEN SESSION AT 4:18 P.M.

9. OPEN SESSION

- 9.1.** Report of Action Taken, If Any – *Letter from MCFSE accepted by council regarding budget and step & column freeze.*

10. ADJOURNMENT

The meeting adjourned at 4:18 p.m.

ADA Compliance: Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheel chair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.