

Revised 11/18/19

UNIFORM COMPLAINT PROCEDURE
Complaint Form for Discrimination in Programs

For Office Use Only

Case #: []

Check One

- Employee Applicant Parent/Guardian Public Student

Last Name: First Name/MI:

Student Name (if applicable): Grade: Date of Birth:

Street Address/Apt. #:

City: State: Zip Code:

Home Phone: Cell Phone: Work Phone:

School/Office of Alleged Violation:

For allegation(s) of noncompliance, please check the program or activity referred to in your complaint, if applicable:

- Child Development Programs Child Nutrition Consolidated Categorical Aid
Every Student Succeeds Act Prog. Foster/Homeless Youth Migrant Education
No Child Left Behind Programs Special Education

For allegation(s) of unlawful discrimination, harassment, intimidation or bullying, please check the basis of the unlawful discrimination, harassment, intimidation or bullying described in your complaint, if applicable:

- Age Gender / Gender Expression / Sex (Actual or Perceived)
Ancestry Gender Identity Sexual Orientation (Actual or Perceived)
Color Genetic Information
Disability (Mental or Physical) National Origin Based on association with a person or group with one or more of these actual or perceived characteristics
Ethnic Group Identification Religion
Medical Condition Immigration Status Marital Status

1. Please give facts about the complaint. Provide details such as the names of those involved, dates, whether witnesses were present, etc., that may be helpful to the complaint investigator.

2. Have you discussed your complaint or brought your complaint to any Charter School personnel? If you have, to whom did you take the complaint, and what was the result?

3. Please provide copies of any written documents that may be relevant or supportive of your complaint.

I have attached supporting documents.

Yes

No

Signature: _____ Date: _____

Mail complaint and any relevant documents to:

Jeanne Yttreiness
Superintendent/Principal
555 Leslie Street
Ukiah, CA 95482
Phone: 707-467-1855
Fax: 707-467-1857